



CSDC

Organizational Profile

Community for Social Development Centre (CSDC)

March, 2021

1. Introduction

Name: Community for Social Development Center (CSDC)

Established: 5th Feb, 2000 A.D. (2056.10.22 B.S.)

Type of Organization: NGO (Social Development Organization)

Centre Office: Dewanganj-1, Sunsari

Sunsari Dist. office: Inaruwa-5, in front of DAO office Sunsari, PH# 025-620688

Regional/ Head Operation office: Biratnagar -11, Behind Nepal Bajar

Web: www.csdc.org.np

Email: info@csdc.org.np,

Contact Person:

Mr. Indra Kumar Karn

indra@csdc.org.np

Designation: Chairperson

Mobile: 9807350216/ 9852057790

2. Registration and Affiliation

- District Admin. Office, **Sunsari** Reg No.-727/692/056/057-**16thMarch, 2000 (2056.12.3 B.S.)**
- District admin office, **Morang** Ref. No.- 1245/066/67- 15th Sep, 2009 (2066/05/30 BS)
- District administration office, **Banke** Ref No. : 6410/068/069 - 7th May, 2012 (2069/01/25 BS)
- Social Welfare Council, Nepal, Reg No. -11618/057 - 21st Dec, 2000 (2057.09.06 B.S.)
- Social Welfare council, Nepal Renewed on 2073/11/09 for 2076/03/31 (3 years)
- Non-Govt. organization Coordination Committee, Sunsari - 2000 A.D.
- NGO Federation, Sunsari - 2007 A.D.
- District Development Committee
- Internal Revenue office, Dharan PAN/ No: 302874729 - 2008 A.D.
- Internal Revenue office, Itahari PAN /VAT/ No: 302874729 - 2069/ 09/22 BS

Time period of Board of Directors – 2 Years

Last date of General Assembly 2077/ 09/ 25 BS (09 JAN, 2021)

Last date of Organizational Renewed, 2077/ 10/ 23 BS (05 FEB, 2021)

VMGOs:

Vision:

To establish an innovative and impartial society by gradual development of rural and backward communities.

Mission

- Develop faith and commitment of community people for sustainable development.
- Organize and empower the community people for the opportunities at attaining the maximum resources that are locally available.
- Development of trust among the community people towards participatory processes.

Goal

- Uplift the awareness standard of the community to identify and mobilize the optimal volume of local resources.
- Mobilize community people to establish an innovative and impartial society by motivating them against the social discrimination and other revolting elements in the society.
- Improve the level of education and health for the development of the society.
- Organize and alert the community to end up the social and gender based injustice by highlighting the factual values of human rights and the duties of the societies, accordingly.

Objectives

- Uplift the living standard of community- living below the poverty line, by conducting various activities relating to income generation, employment, capacity building and skill development programs.
- Organize various awareness programs, health related programs for the enhancement of community health and to protect community people from various deadly diseases as Hepatitis B, HIV/AIDS and so on
- provide ambulance service facilities to admit the health status of the community
- Operate multi-purpose informal Education and women empowerment programs to acknowledge children and women in the society.
- Launch various training, conference, seminar, study-research etc in accordance to meet with the organizational objectives.
- Launch various programs by considering the principle of GAD and operate different environmental protection and awareness programs to reduce the mounting pollution.
- Formation of Net Work Group between Social organizations for substantial social development by ascertaining the best work-plan and by implementing it effectively.
- Maximum Participation of both male and female to increase the awareness level of community to maintain a healthy environment and in the field of human rights.
- Increase community participation for the identification and mobilization of the optimal volume of local resources.
- Provide Ambulance service to community people

3. Organizational Laws and Policies

- Constitution, 2056 (with 2nd Amendment of 2063)
- Administration and Finance Rules, 2060 (with First/ Second Amendment of 2062, 2064 and 2074)
- Job Description of Board of Directors, 2056 (With First Amendment of 2058)
- Staff Job Description
- Organizational Structure
- Group Empowerment Directory
- Annual Plan
- Organization Code of Conduct
- Child protection policy_2074
- Gender and social inclusion policy, 2009 AD

4. Committees of Organization

- Purchase Committee
- Store and warehouse committee
- Staff Coordination Committee
- Organization Coordination Committee
- Ambulance Operation Committee.
- Program monitoring committee.

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5. Operating Resources of Organization

- Membership fee and Institutional support by employed member
- Human and Physical Resource mobilization fee
- Revolving fund mobilization
- Individual and Institutional Donation
- Donor/ partner Organizations
- Supporting Organization, regular program support fund from various I/NGOs, Govt. bodies.
- Ambulance service charge

6. Sources of Organizational Sustainability

- Membership Distribution, Capacity Building, Training, building relationship harmony.
- Organizational work plan and policy preparation.
- Exploring the organizational skills and human resources.
- Mobilization of resources, communication system, strategies.
- Ambulance Services

7. Project initiation and Planning Method

- Assessment through PRA/PLA method
- Discussion and Conferences
- Planning workshops
- Field observation and FGDs

8. Scope of the Organization

- Social Mobilization

- Sanitation and hygiene
- Drinking Water and environmental sanitation
- Child protection
- Micro enterprise and Economic Development
- Livelihood and Income Generation
- School Water, Sanitation and hygiene
- Gender and Social Inclusion
- Capacity building/ Institutional development
- Immediate Relief, Rehabilitation and Recovery

9. Functional activities of the organization

- Group formation mobilization and facilitation in community developmental activity
- Saving & Saving mobilization program
- Cooperatives development
- Capacity building for local leadership development
- Family toilet construction support for technical monitoring
- Drinking water supply- Tube-well installation and Rehabilitation
- Water quality testing and promotion for safe water awareness
- Income generation and vocational skills transformation
- Capacity building and skill development training
- Waste management and Compost manure production
- Improvement and protection of school environment- Model School sanitation/ School WASH
- Community level Plantation
- Child Club mobilization
- Facilitation of community on community developmental activity
- Livelihood and income generation activities
- Micro enterprise development and Institutionalization
- Advocacy on water sanitation and hygiene right through social campaigning.
- Water safety plan management.

10. Target Groups

- Socially deprived and Economically Poor community
- Disadvantage, marginalized community people.
- Women and Children
- So called Dalits
- Community excluded from social mainstreaming

Strategic Goal:

- To achieve 100% sanitation in Sunsari district to meet the Hygiene and sanitation master plan documents of Nepal government and Support to local government for WASH plan preparation.
- To strengthen local level development planning process through social mobilization.

Strength and Weaknesses of Organization:

Strength	Weaknesses
<ul style="list-style-type: none"> • Competent, skilled and qualified human resources and staff • Adequate infrastructure • Financial transparency • Practice of good governance • Linkage, networking and coordination with Govt. line agency, VDCs and donors • Organization policy and code of conduct • Regular staff meeting, sharing • Developed system of organization management • Good relationships with community from catchments area • Organization own system, approach and process for implementing developmental activity • Good coordination with district level Govt. bodies and agencies 	<ul style="list-style-type: none"> • Donors dependent Program • Organization policy influence by donors policy • No any effective networking system among the NGOs in district level • Lack of sustainability resources • Lack of proper monitoring system adopted by Govt.

11. Code of Conduct

- Everyone should possess social feelings and perception
- Organizational secrecy should be preserved.
- One should honor the directives of the superior authorities, respect others and behave accordingly to all
- While representing the organization in various trainings, conference, seminar, meetings or other programs one should strictly maintain discipline, participate actively and should submit report to the organization thereof.
- One should always have endeavor to enhance their skills
- Organizational data & information should be provided courteously to the individual or organization, as when requested.
- One can exhibit the Entire skills only to benefit the organization.
- One should devote to the organization at the rational hours encoded by the organization.
- Organizational staff should attend office or visit the specific place in time
- Material/goods under ones accountability should be protected by oneself.
- Should possess discipline and display good moral character.
- Should not come across to selfish job.
- Should not bring forth the unnecessary debate
- Should not play illicit games, and use intoxication and drugs
- One should preserve clear perceptiveness
- Should follow the prevailing law and act.

12. Previous funding partners and supportive organization

- Plan International Nepal, Sunsari Program Unit
- UNICEF Nepal

- DACAW Sunsari
- DDC/DLGSP Sunsari
- World Vision International Nepal
- UNDP/ KERP
- MEDEP APSO, Udaypur
- UN Habitat/ Global Sanitation Fund
- District Micro Enterprise Development committee, DEDIC, Sunsari
- Local Governance Community Development Program, LGCDP Sunsari
- SAFER WORLD INTERNATIONAL, UK

13. Current funding partners and supportive organization

- Plan International Nepal, Sunsari, Morang Program Unit
- Safer Migration Project, SaMi/ HELVETAS Nepal
- Rural Water supply and Sanitation Fund development Board, Fund Board
- UNICEF Eastern regional office Biratnagar.

14. Comprehensive list of projects completed by CSDC, since 2004 to Sep, 2017

Volunteer works:

- Support to flood affected community for immediate relief during flood 2074 in Sunsari and Morang District at shelters for WASH activities in the coordination of DDRC, WASH cluster and Plan International Nepal.
- Support to WASH cluster/ UNICEF for CSDA survey of flood affected community in Duhabi Municipality and Dewanganj Rural Municipality in 2074.
- Conduct sanitation stall for hygiene and sanitation awareness campaign in the coordination with DHO Sunsari at 4 spots (Amahibelha, Ramnagar Bhutaha, Madhuwan and Ekamba) in Aug, 2017

Donor: Rural Water Supply and Sanitation Fund Development Board, FUND BOARD

SN#	NAME OF ASSIGNMENT	DURATION	STATUS	NRs.	Contract person/ name/PH/email
1	Rural Water Supply and Sanitation Improvement Project, RWSSIP-C1	Start date: 01/03/2073 Completion date: 30/04/2075 and 30/09/2074	Running	78,68,158.00	Atmaram Shrestha Cell: 9841255506 Email:atmaramshrestha@gmail.com

Donor: Safer Migration Project, SaMi/ HELVETAS

SN#	NAME OF ASSIGNMENT	DURATION	STATUS	NRs.	Contract person/ name/PH/email
1	Safer Migration Project, SaMi	Start date: 19/11/2014 Completion date: 15/07/2018	Running	1,25,87,665.00	Kopila Dahal Cell: 9852054165 Email:kopila.dahal@helvetas.org.np

Donor: SAFER WORLD INTERNATIONAL

SN#	NAME OF ASSIGNMENT	DURATION	STATUS	NRs.	Contract person/ name/PH/email
1	Enabling civil society to contribute to more effective, inclusive, accountable public security policy and programming in Nepal	Start date: 15/02/2013 Completion date: 30/03/2016	Completed	11,09026/-	Ashim Pandey Ph. 01-5522491 Email: apandey@saferworld.org.uk

Donor: UN-Habitat/GSF Program, Kathmandu

SN#	NAME OF ASSIGNMENT	DURATION	STATUS	NRs.	Contract person/ name/PH/email
1	Open Defecation Free (ODF) Campaign & Sanitation and Hygiene behavior promotion in Sunsari District	Start date: 25/09/2012 Completion date: 30/04/2016	Completed and under assignment process	28490952/- (USD @84= 3,39,178 /-)	Rajesh Manandhar Ph. 01-5542816 Email: unhabitat.nepal@unhabitat.org.np

Donor: Micro Enterprise Development Program (MEDEP)/APSO Udaypur and DDC Sunsari

SN#	NAME OF ASSIGNMENT	DURATION	STATUS	NRs.	Contract person/ name/PH/email
1	Micro-Enterprise Development Project	Start date: 10/09/2012 Completion date: 30/12/2013	Completed/ Closed	2158945/-	Mr. Khadga man sangboo 9841813815 035-420324 apso_udayapur@medep.org.np
2	Micro-Enterprise Development Project	Start date: 01/06/2010 Completion date: 30/12/2010	Completed/ Closed	54,49,100/-	

Donor: Plan Nepal, Sunsari Program Unit

SN#	NAME OF ASSIGNMENT	DURATION	STATUS	Budget NRs	Contract person/ name/PH/email
1	Gender Transformative	Start date: 01/08/2017	Running	7091169.00	Sanjeev Shrestha Engineer/WASH Coordinator

	community Resilience _WASH project	Completion date: 30/06/2018			Pho:025-584954 Mob: 9852024747 Email:sanjeev.shrestha@plan-international.org
2	Menstrual hygiene management, MHM project	Start date: 01/04/2017 Completion date: 30/01/2018	Running	70,95,528/-	Sanjeev Shrestha Engineer/WASH Coordinator Pho:025-584954 Mob: 9852024747 Email:sanjeev.shrestha@plan-international.org
3	Community Led Water and Environmental Sanitation Project, 2014/15	Start date 01/08/2014 Completion date: 30/06/2017	Completed	75,31,641/-	Sanjeev Shrestha Engineer/WASH Coordinator Pho:025-584954 Mob: 9852024747 Email:sanjeev.shrestha@plan-international.org
4	Community Led Water and Environmental Sanitation Project, 2013/14	Start date 01/08/2013 Completion date: 30/06/2014	Completed	14,54,805/-	Sanjeev Shrestha Engineer/WASH Coordinator Pho:025-584954 Mob: 9852024747 Email:sanjeev.shrestha@plan-international.org
5	Community Led Water and Environmental Sanitation Project, 2012/13	Start date 01/07/2012 Completion date: 30/06/2013	Completed	28,25,000/-	Sanjeev Shrestha Engineer/WASH Coordinator Pho:025-584954 Mob: 9852024747 Email:sanjeev.shrestha@plan-international.org
6	Community Led water and environmental sanitation project, 2011/12	Start date: 01/07/2011 Completion date: 30/06/2012	Completed	33,06,415/-	Mr. Sonu Sah Engineer/WASH Coordinator 025-584954 9841257196 sonu.sah@plan-international.org
7	Community Led Total sanitation Project, 2010/11	Start date: 01/10/2010 Completion date: 30/06/2011	Completed	30,22,208/-	
8	Community Led Water and Environmental Sanitation Project, 2009/10	Start date: 15/07/2009 Completion date: 30/06/2010	Completed	36,68,815/-	
9	Community Mobilization based Water Sanitation Project/ With koshi flood support,2008/09	Start date: 01/08/2008 Completion date: 30/06/2009	Completed	46,75,990/-	
10	Community Mobilization based	Start date: 01/12/2007	Completed	18,69,946/-	

Water Sanitation Project,2007/08	Completion date: 30/06/2008 and			
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Donor: Local Governance and Community Development program (LGCDP)

SN#	NAME OF ASSIGNMENT	DURATION	STATUS	NRs.	Contract person/ name/PH/email
1	Local Governance Community Development Program (LGCDP)	1 st Shrawan Baisakh 2069 to Ashadh, 2070	Completed	13,62,510/-	Mr. Umeswar Mehta 025-561090 umesghdf.mehta@gmail.com
2	Local Governance Community Development Program (LGCDP)	1 st Shrawan 2068 to Ashadh, 2069	Completed	13,62,510/-	
3	Local Governance Community Development Program (LGCDP)	15 th Baisakh 2067 to Ashadh, 2068	Completed	13,62,510/-	

Donor: World Vision International, Sunaulo Bihani Area development Program sunsari

SN#	NAME OF ASSIGNMENT	DURATION	STATUS	Budget NRs	Contract person/ name/PH/ email
1	Water sanitation and environment project	1st April 2010 to 30 Sep 2010	completed and Closed	3169075	Mr. Khagendra sijapati
2	Economic Development and social mobilization project	1st Oct 2009 to 30 Sep 2010	completed and Closed	1341715	CDC 9842151334 025-586116
3	Water sanitation and environment project	1st Oct 2008 to 30 sep 2009	completed and Closed	3396214	sijapati_100@h otmail.com
4	Economic Development and social mobilization project	1st Oct 2008 to 30 sep 2009	completed and Closed	2160685	sunsariadp@wv in.org.np
5	Water sanitation and waste management project	1st October 2007 to 20th sep, 2008	completed and Closed	3461389	
6	Economic Development and social Mobilization Project	1st October 2007 to 20th sep, 2008	completed and Closed	1506355/20	
7	Community mobilization, Income generation, sanitation and Drinking water project	1st December 2006 to Sep 2007	completed and Closed	4187948	

8	Community sanitation and Drinking water project	1st Oct 2005 to 30 sep 2006 and extended to Nov 2006	completed and Closed	4270695	
9	Community sanitation and Drinking water project	1st Jan, 2005 to Sep 2005	completed and Closed	4156383/72	
10	Self Reliant Income Generation Project	21 st Sep,2004 to 30 th Sep,2006	completed and Closed	11,06,839	
11	Community sanitation Project	1st April, 2004 to 30 Sep, 2004	completed and Closed	807213/75	

Donor: United Nation Development Program (UNDP)

SN#	NAME OF ASSIGNMENT	DURATION	STATUS	NRs.	Contract person/ name/PH/email
1	Koshi Early Recovery Project (KERP)	Start date: 01/07/2010 Completion date: 31/12/2010 (later extended to 28th February 2011)	Completed/ Closed	54,80,667/-	Mr. Niranjana Tamrakar 9841221851 niranjana.tamrakar@undp.org

Donor: DEPROSC Nepal/ ADB

SN#	NAME OF ASSIGNMENT	DURATION	STATUS	NRs.	Contract person/ name/PH/email
1	Improving the Livelihood of Poor farmers and Disadvantaged groups in EDR	Start date: 01/02/2011	Completed	94000	Mr. Sundar Jha Coordinator 9742000887 sundar22jha@gmail.com
2	Improving the Livelihood of Poor farmers and Disadvantaged groups in EDR	Start date: 15/04/2009 Completion date: 15/11/2009 and extended to 01/12/ 2009 to 15/07/2010	Completed	397023	

15. District and Local Level Coordinating Partners

- Water supply and sanitation Division Office (WSSDO), Sunsari/ Morang
- District Cooperative Division Office, Sunsari
- District Agriculture Development Office, Sunsari
- District Livestock Development Office, Sunsari
- VDC offices where we work
- District water, sanitation and hygiene coordination Committee, (D-WASH-CC) Sunsari
- Small cottage industries office Itahari , Sunsari
- District Micro Enterprise Development Group Association (DMEGA), Sunsari

- District Education office

16. Number of Communities involved in the different program of CSDC

- Around 85,500 households in 2 Rural Municipality and 5 Municipality of Sunsari District and 45000 households in Morang District.

17. Our Previous and current working VDCs/ Areas

District: SUNSARI

Previous Worked Previous VDCs	Previous / Presently Working VDCs							
	LGCDP/DDC Sunsari	World Vision Nepal	Plan Internation al Nepal	JFPR (ADB)	MEDEP	UNDP/ KERP	UN-Habitat	Helvetas/ SaMi
Kaptanganj Dewanganj Madhayaharshahi								
Harinagara Gautampur Jalpaper Chhitaha Amaduwa Amahibelha	Itahari, Madheli, Chandbela, Khanar, Ramganj Belgachhiya, Bhaluwa, Tanmuna, Purwakushaha, and Sonapur	Itahari Madheli Chandbela Khanar Madhesh Bha. Si. Ekamba Singhiya	Aurawani Bhaluwa Simariya Tanmuna Babiya Chimdi RamganjBel gachhiya, Amahibelha, Purwakusha ha, Dewanganj, Madhyahars hahi, Harinagara, Gautampur, Jalpaper, Rajgunjsinu wari and Chhitaha	Chimdi Ramganj Belgachhiya Amahi Belha Rajgunj Sinuwari Amaduwa SAFER WORLD UK Baklauri, Singiya, Bha. Si.	Shreepur, Haripur, Paschhim Kushaha (Koshi flood afected area)	Shreepur, Haripur, Paschhim Kushaha (Koshi flood afected area)	Prakashpur, Madhuban, Paschim- Kusaha, Sripur, Haripur, Laukahi, Jalpaper, Babiya, Harinagara, Madhyaharsahi, Ghuski, Bhokraha, Chhitaha, Dewanganj, Kaptanganj, Sahebganj, Amaduwa, Baklauri, Singiya, Hansposa, Bharaul, Khanar, Sonapur, Duhabi, Narsingh, Satterjhora, Rajganj- sinwari, Mahendranagar ,Amahibelaha, Basantapur, Dumraha, Ramnagar- Bhutaha	Prakashp ur, Madhuba n, Duhabi, Khanar, Bharaul, Hansposa , Baklauri, Itahari Ekamba Purwakus haha, Madhesh a, Mahendra nagar Dumraha, Chhitaha, Inaruwa

District: Morang

Projects and Partnership in Morang District and Working previous VDCs		
Rural Water supply and sanitation Improvement Project (RWSSIP-C1)	Menstrual Hygiene Management (MHM) “MERO SATHI”	Gender Transformative Community Resilience WASH Project (GET-CR)
Funded By: RWSSFDB/ World Bank	Funded By: Plan International Nepal	Funded By: Plan International Nepal
Previous; Bahuni and Bardanga VDC Now, Belbari, Ratuwamai and Sunbarisi Municipality	Previous; Madhumalla, Rajghat, Tetariya, Motipur, Siswani jahada, Pokhariya, Sorabhag and Babiyabirta Now; Letang, Miklajung, Urlawari, Pathari Sanischare, Dhanpalthan, Gramthan, Jahada, Rangeli	Previous; Jante, Hasandah, Banigama, Tetariya, Motipur, Pokhariya, Kadmaha Now; Letang, Miklajung, Urlawari, Pathari Sanischare, Dhanpalthan, Gramthan, Jahada, Rangeli

District: MORANG

Belbari and Sunbarisi Municipality for water supply scheme activities.

Name of Water Supply Schemes:

1. Sombare Khanepani tatha sarsafai aayojana, Belbari-6 Morang.
2. Maharaja than Khanepani tatha sarsafai aayojana, Belbari-7 Morang
3. Dangi Kudheli Khanepani tatha sarsafai aayojana, Sunbarisi-7 Morang.
4. Bardanga Khanepani tatha sarsafai aayojana, Sunbarisi-7 Morang.

18. Human Resources related to Organization

General Members			Board Member			Project Staff Full time			Org. Staff Full time			Part time staff/ Volunteer		
F	M	Total	F	M	Total	F	M	Total	F	M	Total	F	M	Total
25	42	67	4	5	9	14	28	42	2	1	3	4	12	16

19. Organizational Activities during 2000- 2004

19.1 Capacity Building and Empowerment Sector

Field/Areas	Activities/Events	Coordination/ partnership	Beneficiaries
Dewanganj VDC	<ul style="list-style-type: none"> ▪ Saving Credit Program ▪ Scholarship Program ▪ Social Resource Mapping ▪ Gender Training ▪ NGO/CBO Co-ordination Workshop 	By CSDC PLAN Nepal DDC PLAN Nepal NPLAP/NGOCC	<ul style="list-style-type: none"> ▪ 124 Families ▪ 53 School Students ▪ 10 VDCs of Dewanganj- 3 ▪ 90 Participants ▪ 34 CBOs of Sunsari
Kaptanganj VDC	<ul style="list-style-type: none"> ▪ Baseline Survey ▪ NFE Class 	UNICEF (<i>DACA</i> W)	<ul style="list-style-type: none"> ▪ 9 Wards of Kaptanganj ▪ 25 Participants
Organizational Capacity Building	<ul style="list-style-type: none"> ▪ Capacity Building Training, Organizational Assessment ▪ Reporting & Documentation 	NPLAP/ AVIYAN NEPAL	Members and Staffs of CSDC
Empowerment	<ul style="list-style-type: none"> ▪ Landless People Empowerment program (<i>Land Right of "MOHIs", Sunsari</i>) 	AVIYAN NEPAL	-

19.2 Health, Sanitation and Empowerment Sector

Field/Areas	Activities/ Events	Coordination/ Partnership	Beneficiaries
Dewanganj	<ul style="list-style-type: none"> ▪ Free Eye Treatment & Operation Campaign ▪ HIV/ AIDS Training ▪ Safe Motherhood Training ▪ Toilet Based Sanitation Program 	VDC, S.H.E.H. DDC, Sunsari PLAN Nepal PLAN Nepal	<ul style="list-style-type: none"> ▪ 565 Community People ▪ 19 CBOs Members ▪ 48 Mother Group ▪ 26 Families
Kaptanganj	<ul style="list-style-type: none"> ▪ Free Eye Treatment & Operation Campaign ▪ Adolescent Girls Training (<i>Reproductive Health & Nutrition</i>) ▪ HIV/AIDS Training ▪ Community Based Sanitation Program 	DDC, VDC & S.H.E.H. UNICEF (<i>DACA</i> W) UNICEF (<i>DACA</i> W) UNICEF (<i>FORWARD</i>)	<ul style="list-style-type: none"> ▪ 971 People ▪ 162 Adolescent Girls ▪ 126 Adolescent Girls ▪ Community People
Amaduwa	<ul style="list-style-type: none"> ▪ Adolescent Girls Training (<i>Reproductive Health & Nutrition</i>) 	UNICEF (<i>DACA</i> W)	<ul style="list-style-type: none"> ▪ 11 Community Groups (<i>266 Adolescent Girls</i>)
Ekamba, Madheli & Itahari VDCs of Sunsari	<ul style="list-style-type: none"> ▪ Community Sanitation Program ▪ Group Mobilization ▪ Child Club Mobilization on Rally, Campaign, Street Drama, Focus Group Discussion, Video Show, IEC Sessions, Orientations Wall Panting, Management ABHIYAN etc. ▪ Club Establishing Support in Target Family 	World Vision International	600 Households of the following 3 VDCs

20. Organizational Activities during 2005- 2013

Field/Areas	Activities/ Events	Coordination/ Partnership	Beneficiaries
Ekamba,	<ul style="list-style-type: none"> ▪ Community Sanitation awareness 	World Vision Nepal	@ 9700 Households of the

<p>Madheli, Chandbela, Madhesha, Bhashi, khanar & Itahari VDCs of Sunsari District</p>	<ul style="list-style-type: none"> ▪ Group formation and Mobilization ▪ Child Club Mobilization ▪ Savings mobilization ▪ Vocational and skill development training ▪ Capacity building training ▪ Community building support ▪ Entrepreneurship development activity ▪ Water quality monitoring and tubewell installation , rehabilitation ▪ Support on family toilets construction ▪ Establishment of NOD/ODF villages ▪ Establishment of VDC level Cooperative and its institutional Development 		<p>7 VDCs</p>
<p>Aurawani Bhaluwa Simariya Tanmuna Babiya Chimdi RamganjBelg achhiya, Amahibelha, Purwakushah a, Dewanganj, Madhyaharsh ahi, Harinagara, Gautampur, Jalpapur, Rajgunjsinuw ari and Chhitaha</p>	<ul style="list-style-type: none"> ▪ Community Sanitation awareness ▪ Group formation and Mobilization ▪ Child Club Mobilization ▪ Savings mobilization ▪ Capacity building training ▪ Water quality monitoring and tubewell installation , rehabilitation ▪ Support on family toilets construction on NO SUBSIDY Based ▪ Establishment of ODF villages <ul style="list-style-type: none"> ▪ Formation and Restructuring of ward and VDC level WSUC ▪ Formation of VDC level steering committee with participating Govt. agency ▪ Exposure visit to VDC level WSUC members and steering committee members ▪ WSUC management initial training ▪ One day coaching on CLTS to WSUC, volunteer ▪ Organize CLTS training to WSUC and steering committee members ▪ Basic Sanitation and Hygiene promotion workshops to WSUC, volunteer members ▪ Water quality and sanitation monitoring orientation to WSUC, volunteer members ▪ Organize low cost Sanitation Mason training ▪ Organize VDC level workshop on ODF and prepare VDC level ODF plan ▪ WSUC Office Set-up at VDC office ▪ WSUC mobilization ▪ Mobilization of child club on rally, campaign and TFD ▪ Conduct public hearing on hygiene and 	<p>Plan Nepal Sunsari</p>	<p>@ 12000 Households of the 16 VDCs</p>

	<p>sanitation</p> <ul style="list-style-type: none"> ▪ Conduct Lobby meeting with policy makers ▪ Mobilization of media and FM radio station for water and sanitation ▪ Publication of IEC materials on safe water and personal hygiene ▪ Conduct IPRA events at ward level ▪ Organize Annual review reflection/ Social audit workshop ▪ Organize next year planning workshop ▪ Organize Joint monitoring Visit with like minded agencies ▪ Organize district level WASH strategy preparation pressure workshop with like minded agencies and political Parties ▪ Conduct School sanitation and Household Hygiene Education (SSHHE) activity ▪ Manage eco friendly garden in school ▪ Conduct Stool Test campaign at community level ▪ ODF Declaration event organized at VDC level 		
<p>Chimdi Ramganj Belgachhiya, Amahibelha, Amaduwa, Rajgunj Sinuwari VDCs</p>	<ul style="list-style-type: none"> ▪ Self help Group formation ▪ SHG promotion and leadership training ▪ SHG proposal preparation ▪ Public auditing ▪ Off seasons Vegetable farming ▪ Facilitate in project planning, implementation, monitoring and supervision ▪ Non formal education program conduction ▪ Vocational skill and life skill training ▪ Mobilization of Livelihood fund and income generation fund 	<p>GON/ADB/ Japanese fund for poverty reduction (JFPR)</p>	<p>1121 HHs of 5 VDCs in 43 Community groups</p>
<p>Shreepur, Haripur, Paschhim Kushaha (Koshi flood affected area)</p>	<ul style="list-style-type: none"> ▪ Organize DDC, VDC level project inductory meeting ▪ Identification of project beneficiaries and formation of community and entrepreneur group at community level ▪ Establishment of Community common facility centre (CFC) ▪ Organize entrepreneurship development “start and improve your business (SIYB)” training at community level ▪ Organize various vocational , life skill and income generation based trainings as per the business plan prepared by community 	<p>MEDEP/ Micro Enterprise Development committee/ DDC sunsari</p>	<p>500 HHs from the Koshi flood affected Family</p>

	<ul style="list-style-type: none"> ▪ Organized various marketing development activities like (labeling, packaging, product demo campaign) ▪ Organized entrepreneur exposure tour ▪ Support and transfer of technology to community ▪ Organize various Income generating activities ▪ Establishment of subject specific cooperative established ▪ Organized gender awareness training ▪ Conduct public / social audit event ▪ Conduct project review and upcoming planning workshop 		
<p>Shreepur, Haripur, Paschhim Kushaha (Koshi flood affected area)</p>	<ul style="list-style-type: none"> ▪ Organize DDC, VDC level project inductory meeting ▪ Organize interaction meeting with local stakeholders ▪ Formation of Functional Committee ▪ Formation of VDC level steering Committee ▪ Establishment of information and recreation centre ▪ Establishment of agro product market place support ▪ Rehabilitation of fish ponds ▪ Installation of Tube well at public places ▪ Installation of shallow tube-well for Irrigation ▪ Plantation of jetropha in different area ▪ Establishment of multi purpose nursery including jetropha and others ▪ Support for Construction of Small link roads ▪ Organize training on Mung farming ▪ Organize training on Pulses (KURTHI) farming ▪ Organize training on Radish (MULA) farming ▪ Organize training on Bottal gurd (LAUKA) farming ▪ Organize training on Bittal gurd (KARELA) farming ▪ Provide on the job Mason skill training ▪ Organize goat- pig raising training ▪ Organize group management and 	<p>UNDP/ Koshi Early Recovery Project</p>	<p>1500 people from the Koshi flood affected areas</p>

	<p>leadership dev. Training</p> <ul style="list-style-type: none"> ▪ Organize Attitude and behavior change Training ▪ Organize training on jetropha plantation ▪ Organize development management and social mobilization training to staff members ▪ Organize business planning preparation workshops ▪ Conduct market survey Orientation ▪ Conduct Market survey ▪ Situation assessment and Prepare IDPs Profile ▪ Organize project review and up coming planning workshop ▪ Organize Public/ Social audit events ▪ Monitoring, supervision and project follow up 		
<p>Itahari, Madheli, Chandbela, Khanar, Ramganj Belgachhiya, Bhaluwa, Tanmuna, Purwakushaha, and Sonapur</p>	<ul style="list-style-type: none"> ▪ Formation of ward forums ▪ Stimulate action for social mobilization ▪ Monitor and support for better implementation of VDC level planning and developmental activities ▪ Strengthen local governance system through social mobilization 	<p>LGCDP/ Sunsari</p>	<p>DDC All the HHs of 9 VDCs area</p>
<p>Prakashpur, Madhuban, Paschim-Kusaha, Sripur, Haripur, Laukahi, Jalapur, Babiya, Harinagara, Madhyaharsahi, Ghuski, Bhokraha, Chhitaha, Dewanganj, Kaptanganj, Sahebganj, Amaduwa,</p>	<ul style="list-style-type: none"> • Organize Sensitization and planning workshop • Conduction of Triggering Training and mass sensitization • Community mobilizations for Implementation and monitoring • Establishment of matching fund for sanitation improvement • Communication, Advocacy and awareness raising activities • ODF declaration event organization • Reward and recognition • Monitoring of the project activities and out come • Reporting 	<p>UN-Habitat/GSF Program</p>	<p>65500HHs/35 VDCs/Sunsari district</p>

Baklauri, Singiya, Hansposa, Bharaul, Khanar, Sonapur, Duhabi, Narsingh, Satterjhora, Rajganj- sinwari, Mahendranag ar,Amahibela ha, Basantapur, Dumraha, Ramnagar- Bhutaha			
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21. FY wise budget expenditure and beneficiaries

S#	FY (as Nepali calendar)	Description of project summary	No of beneficiaries/HHs	Budget/ Expenses
1	2056/57 (2000 AD)	Health campaign	565	13,600/-
2	2057/58 (2001 AD)	Health campaign	1330	36,906/-
3	2058/59 (2002 AD)	Safe motherhood and adolescent training on health and nutrition	250	1,07,671/-
4	2059/60 (2003 AD)	Water, family toilet, scholarship and nutrition to adolescents	360	2,65,048/-
5	2060/61 (2004 AD)	Water sanitation and child club mobilization	650	9,20,944/-
6	2061/62 (2005 AD)	Water sanitation and income generation program	2200	48,97,234/-
7	2062/63 (2006 AD)	Water sanitation, livelihood and income generation program	4600	49,38,065/-
8	2063/64 (2007 AD)	Water sanitation, livelihood and income generation program	6900	52,14,983/-
9	2064/65 (2008 AD)	Water sanitation, livelihood and income generation program	9700	79,94,032/-
10	2065/66 (2009 AD)	Water sanitation, livelihood (agriculture) and income generation program	17800	112,22,350/-
11	2066/67(2010 AD)	WASH/Livelihood/Micro Enterprise Development/ Community mobilization	22500	13,170,827.65
12	2067/68 (2011 AD)	WASH/ Livelihood/ Micro Enterprise Development/ Early Recovery/ Social Mobilization and others	28000	16,346,983.43
13	2068/69 (2012 AD)	WASH/Social-Mobilization	16000	59,44, 541/-
14	2069/070 (2013 AD)	WASH/Social-Mobilization/ MEDEP/ Income generation	46000	1,81,41,502/-
15	2070/071 (2014 AD)	WASH/Social-Mobilization/ MEDEP/ Income generation	76000	1,49,30,413.74
16	2071/072 (2015 AD)	WASH, Safer Migration and Income	80000	2,39,59,577.07

		generation		
17	2072/073 (2016 AD)	WASH, Safer Migration and Income generation, Social mobilization	87000	1,33,52,819.15
18	2073/074 (2017 AD)	WASH, Safer Migration and Income generation, Social mobilization, Water supply scheme.	104000	1,48,85,983.23
19	2074/075 (2018 AD)	Water supply, Hygiene and sanitation	115000	4,04,04,320.70
20	2075/076 (2019 AD)	Water supply, Hygiene and sanitation	110000	2,55,34,969.99
21	2076/077 (2020 AD)	Water supply, Hygiene and sanitation	110000	2,11,52,524.07

22. Our Major achievements till June, 2016

- No of 32 VDCs declared Open Defecation Free (ODF) out of 49 VDCs in our facilitation
- Facilitated to declare 85 ODF communities in 26 VDCs area.
- 98 % of household have access to toilet facility in Sunsari District
- Number of 38000 Family Toilets Constructed through ODF campaign in our facilitation on no subsidy approach.
- Hand washing practice increased by 85% in Sunsari District.
- Number of 565 new tube well Installed in 18 VDCs
- Number of 7 community building constructed in 7 VDCs
- Number of 646 old tube well Rehabilitated through WSP in 18 VDCs
- CLTS Volunteers trained and skilled to facilitate and trigger community people in 16 VDC areas
- A total of 2635 arsenic/ water quality (PH, Iron, Coliform) tested in 18 VDCs
- Number of 338 community groups including 72 vocational/ professional groups formed in 18 VDCs
- 1560 women involved in vocational entrepreneur small scale business in 72 vocational entrepreneur women groups
- Number of 31 Rickshaw groups (180 people) involved in income generation activity
- Number of 131 family involved in Pig raising activity
- Number of 24 family involved in Goat raising activity
- No of 40 people trained through 4 days candle making training
- No of 30 women's are trained through cloth and woolen materials making training
- A total of 6500 plants planted in school and road side of community settlement
- A total of 3457 people benefited by various Capacity buildings trainings (Leadership and group management, Gender and social inclusion, Cooperative management, Business planning, MED, Book keeping, sanitation and wastage management)
- Koshi flood affected community supported by WASH facilities improvement during immediate relief and rehabilitation in the coordination of Plan International Nepal and WASH cluster Sunsari, Number of 8500 beneficiaries benefited by the program.

- A total of 15.5 million NRs amount is saved and mobilized by 338 community groups through cooperative development
- No of 7 cooperatives established supported for its institutional development
- No of 216 + 175 Entrepreneurs promoted from the Koshi flood affected area and involved in Micro enterprise through MEDEP project
- No of 450 farmers involved in different vegetable farming covering 55 Bighas of land from Koshi flood affected area
- No of 30 people trained through 45 days Mason skill training for sustainable livelihood
- No of 1 Multipurpose nursery established for early recovery in koshi flood affected area
- Total of 18000 Jetropha plant planted in flood affected area
- No of 2 Community information centre established for transparency and governance
- No of 2 Agro market place established in Koshi flood affected area
- Additional 8 VDCs on the pipeline for ODF in near future.
- No. of 9 VDCs started allocating budget for development works by Ward Citizen Forum (WCF) under LGCDP program initiation.
- Enabled community for no subsidy approach in basic sanitation and hygiene promotion.
- Number of 1260 HHs declared as clean homes in sunsari District.
- Number of 4 Water supply scheme has been started targeting to 1255 HHs in Morang District,

23. Our learning's

- Program planning and decision making with community will increase in the belief of each others
- Groups should be always dynamic in its nature
- Local leadership should be applied in community level development activity
- Advocacy, lobby, right based approach should be applied for sustainable hygiene and sanitation.
- There should be similar types of people in the groups
- A good team sprit always result quality output
- For better result it need to be common team understanding
- Local leadership in community level development activity will lead to sustainability
- Decrease in the subsidy for toilets construction
- Community contribution results smooth implementation of activity
- Most of the people Involved in micro enterprises are not professional but only for livelihood
- Those who are involved professionally should not get suitable market
- Average loan per family is 58 times greater then their savings.

24. Board of Directors:

Central committee:

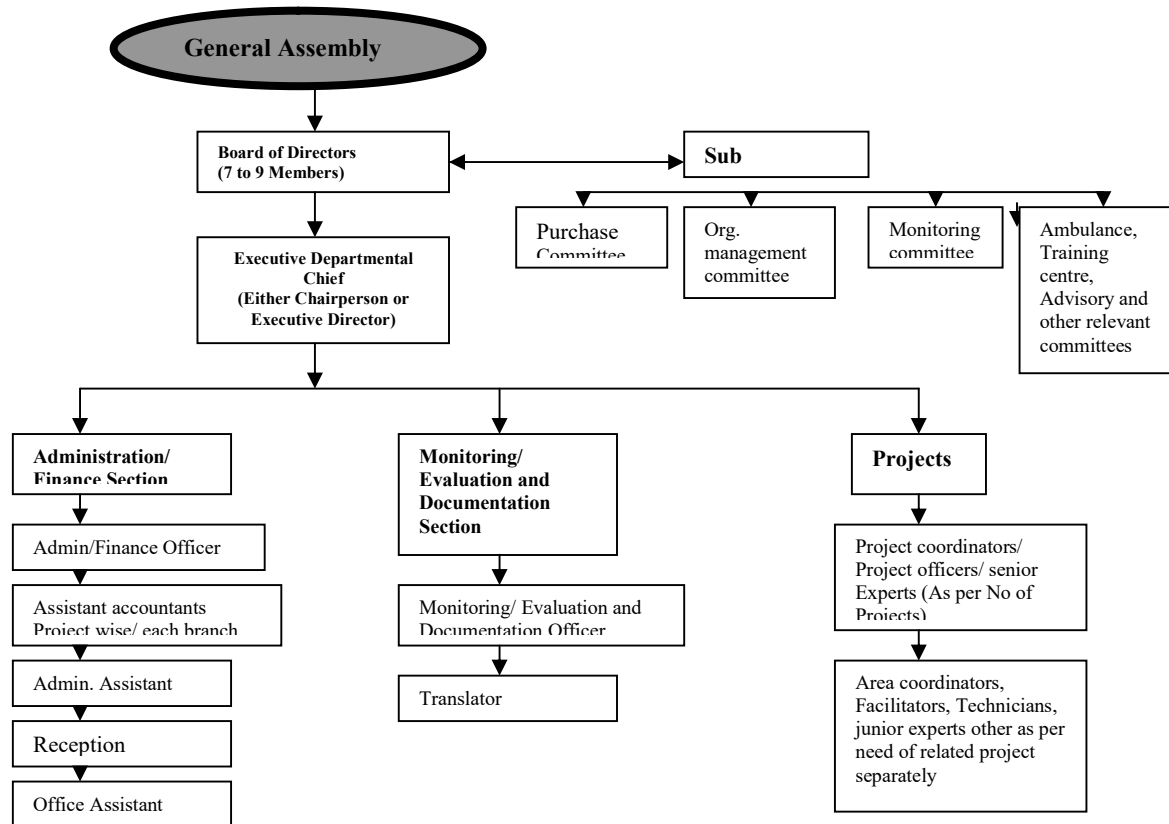
S.N.	Name	Post title	Ethnicity	Profession
1	Mr. Indra Kumar Karn	Chairperson	Chhetri (Madhesi)	Layer, social worker
2	Mrs. Kumari Bibha	Vice President	Chhetri (Madhesi)	Employee, School Teacher

	Yadav			
3	Mr. Surendra Prasad Sah	Secretary	Janajati (Madhesi)	Engineer, Govt. Employee
4	Mrs. Jhuma Prasai	Vice Secretary	Brahmin(Pahade)	Health Person
5	Mr. Tarun Kumar Yadav	Treasurer	Janjati (Madhesi)	Social service
6	Ms. Sumita Upadhyaya	Member	Brahmin (Pahade)	Health Empoloyee
7	Ms. Bina Ram	Member	Dalit (Madhesi)	Self employed
8	Ms. Bimala Devi Mandal	Member	Janajati (Madhesi)	Health Volunteer
9	Mr. Alkeswor Khatwe	Member	Dalit (Madhesi)	Teacher

Banke branch committee:

S.N.	Name	Post title	Ethnicity	Profession
1	Mr. Ramsankar Madhabdas	Chair person	Dalit (Madhesi)	Social worker
2	Ms. Sunita Varma	Vice President	Kurmi (Madhesi)	Farmer, Social worker
3	Mr. Shiv Narayan Yadav	Secretary	Chhetri (Madhesi)	Social worker
4	Mr. Dharma Raj Sharma	Treasure	Brahamin (Madhesi)	Social worker
5	Mr. Krishana Gopal Yadav	Member	Chhetri (Madhesi)	Farmer, Social worker
6	Mr. Dujai Prasad Kewata	Member	Janajati (Madhesi)	Former teacher, social worker
7	Ms. Sunita Aryal	Member	Brahamin (Pahade)	Student
8	Ms.Sita dhakal	Member	Brahamin (Pahade)	Social worker
9	Mr. Agyaram Loniya	Member	Dalit (Madhesi)	Social worker

Organizational Structure of CSDC, Sunsari



Community for social Development Center (CSDC), sunsari

List of Staffs and key Human Resources

Human resources/ Staffs and personal details:

S.N.	Name	Post title	Sex	Qualifications	Experience of year	Area of expertise	worked program
1	Mr. Indra Kumar Karn	Chairperson	Male	BL (TU), M. Sc. In PRD	17 years	Legal and right based advocacy, Development program planning, Designing, monitoring, evaluation and Training facilitation, capacity development	Sanitation, Enterprise development, livelihood, Disaster
2	Kedar Khatiwada	Project Coordinator	Male	M. Sc in Sociology	13 Years	Development program planning monitoring and Implementation	WASH, Human right, Disaster Risk Reduction
3	Ms. Jay Kumar Singh	WASH Officer	Male	BBS (Management),T.U.	10 years	Provide orientation of social mobilization to stakeholders in regularly and report to the municipality	To coordinate with social mobilizer, and monitor the program as per the implementation plan.
4	Mr. Krishna Kumar Rai	Gender and M&E Officer	Male	M.A. Rural Développement	9 years	Gender Transformative WASH and DDRM	WASH_DDRM project
5	Tek narayan Chaudhary	WASH Tecnician	Male	Diploma in civil engineering	18 years	Water supply and sanitation	WASH Project
6	Ms. Priti Karn	Admin finance officer	Female	BBS	5 years	Finance, Admin and Office Management	Administration and finance
7	Ms. Rakshya Singh	Field Supervisor	Female	A.S.E.from CTEVT	15 years	WASH,Supervision and Monitoring of Road Construction,Water source measurement,Toilet construction	Water supply schemes,Toilet construction
8	Ms. Rekha	Field Supervisor	Female	I.A.	10 years	Participate on local level	Co-ordinate all

	Dhami					meetings, DDCs plan formulation activities	VDC level motivator & support problem saluation
9	Mr. Yadu Mandal	Field Supervisor	Male	+2 HSEB	6 Years	Field mobilization and Provide information to Community People for Safer Migration	Safer Migration and WASH Project
10	Ms. Kuber Niraula	Field Supervisor	Male	B Com	9 Years	Field mobilization and Provide information to Community People for Safer Migration	Safer Migration and WASH Project
11	Sabita Biswas	Field Supervisor	Female	+2, JTA	14 years	Field mobilization and Provide information to Community People for Safer Migration	WASH Project
12	Alina Khatiwada	Field Supervisor	Female	+2 Management	5 years	Field mobilization and Provide information to Community People for Safer Migration	WASH Project
13	Pawan Kumar Karn	Admin officer	Male	B.A.	8 Years	To provide information about administrative work	Administration management
14	Sabita Neupane Chettri	Office Assistant	Female	8 Class	6 years	Official Work	Official Work
15	Chandan Mukhiya	Driver	Male	8 Class	10 years	Driving and helping	

Key Consultant Expert Human Resources

SN	Name	Address	Qualification	Area of experience
1.	Prakash Pokhrel	Biratnagar	BBS,MA	Institutional development and capacity building expert
2.	Pradeep puri	Arjundhara, Jhapa	M.A.	MED and Income generation expert
3.	Shiva Narayana Mehta	Dewanganj, sunsari	B.Sc. Ag	Livelihood and agriculture expert
4.	Mr. Sunil Acharya	Biratnagar	BBS (TU), MA (Sociology)- Running	Financial monitoring, sanitation and water, facilitation, proposal and report writing